SWEET HOME SCHOOL DISTRICT #55
Sweet Home, Oregon

SCHOOL BOARD MEETING AGENDA

To view live board meeting please visit the Sweet Home District website: sweethome.k12.or.us and click YouTube link

District Office Conference Room — July 13, 2026, 6:30 p.m.

1.	Call the meeting to order/pledge	M. Adams	Action
2.	Elect Board Officers for 2026-2027 ORS 322.040, 332.005(2) BC/BCA Board Chair: _____ Vice-Chair 1: _____ Vice-Chair 2: _____	M. Adams	Action
3.	Public Comment		
4.	Agenda approval/changes	Chairman	Action
5.	Personnel Reports/Comments A. Superintendent's Report	T. Martin	Information
6.	Consent Agenda	Chairman	ALL Action

A. Approve minutes from the June 8, 2025 School Board Meeting, June 22, 2026 Special Board Meeting
B. Designate the Local Government Investment Pool and Key Bank as depositories for the District for 2026-2027 ORS 328.441 DG
C. Designate Superintendent as Chief Administrative Officer, District Clerk and Hearings Officer for 2026-2027 ORS 332-515
D. Designate Pauly Rogers as auditors of record for 2026-2027
E. Designate The Hungerford Law Firm as attorney of record for 2026-2027 DJCA
F. Authorize cooperative purchasing agreements with other local education agencies, county, state, and federal agencies for 2026-2027
G. Designate the Business Manager as the Deputy Clerk, custodian of funds and Budget Officer for 2026-2027 ORS 328.441, 328.445, ORS 294.331
H. Designate Superintendent as the signature authority on all state and federal grants for 2026-2027 ORS 332.525
I. Designate Brown & Brown as our Insurance Agent of Record for 2025- 2026
J. Authorize Business Manager & Superintendent to handle District funds for the 2026-2027 fiscal year
K. Authorize Sweet Home School Board as the Local Public Contract Review Board ORS 279A.060
L. Approve to extend the award for Food Products and Non-Food Supplies to Sysco for the 2026-2027 school year
M. Accept resignation from Amanda Hill, HR & Benefits Specialist effective July 10, 2026
N. Approve transfer of Lisa Martin to HR & Benefits Specialist position in the Business office effective July 1, 2026
O. Approve hire of Ryan Adams, Principal at Oak Heights effective August 6, 2026
P. Accept resignation from Elias Stuckart, Science Teacher at the High School effective immediately
Q. Approve hire of Cathy Brands-Hawken, .4 Learning Consultant- Special Ed effective 8/31/2026 on a personal

7. Information/Discussion — ALL Information

A. Board Policies - First Read
BBAA – Individual Board Member's Authority and Responsibilities, Delete
BBAA – Board Member's Authority and Responsibilities, New
BBE – Vacancies on the Board, (Version 1), Delete
BBE – Vacancies on the Board,New
BBE-AR – Board Member Vacancy Application, New
BCB – Board Officers

BCE – Board Committees, Delete
BCE – Board Committees, New
BCF – Advisory Committees to the Board, Delete
BD – Board Meetings, Notices and Communications, New
BD/BDA – Board Meetings, Optional, Delete
BDD – Board Meeting Procedures,, Delete
BDD – Board Meeting Procedures, Optional, New
BDDC – Board Meeting Agenda, Optional, Delete
BDDC – Board Meeting Agenda, New
BDDG – Minutes of Board Meetings, Delete
BDDG – Recordings and Minutes of Board Meetings, New
CBA – Qualifications and Duties of the Superintendent
CBG – Evaluation of the Superintendent
CEA - Educational Equity Advisory Committee
EBB – Integrated Pest Management
ECAA – Access to Buildings
GAA – Personnel Definitions
GBA – Equal Employment Opportunity
GBN/JBA – Sexual Harassment
JBA/GBN – Sexual Harassment

8. Action Items — Chairman — Action
   A. Designate the day, time and location for the official school board meetings for the 2026-2027 school year ORS-322-045BD/BDA
   B. Approve the authorization for the Superintendent, Business Manager and Facilities Director to enter into negotiations with GLAS Architects for architectural, engineering, and related professional services associated with the upcoming bond project

9. Board Comments — Information

10. Late Items

11. Future Agenda Items — Chairman — ALL Information
   A. Summer Conference- July 16th -9:00-3:30 - Lane Community College, Eugene
   B. Next Board Officers Meeting TBD
   C. Next Board Meeting TBD
   D. New Teacher Luncheon - August 25, 2026 at 11:30- Boardroom at District Office
   E. All Staff Inservice - September 1, 2026 - more details to come

12. Adjournment — Chairman — Action

SWEET HOME SCHOOL DISTRICT NO. 55
Sweet Home, Oregon

6A

Board ChairmanMike Adams called the **Regular meeting** of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. June 8, 2026.

Board Members in Attendance

Mike Adams, Dale Keene, Rachel Maynard, Dustin Nichol, Chris Hiaasen, Robert Webster, Mary Speck ZOOM, Jenna Northern Absent: Amanda Carter

Staff Members in Attendance

Superintendent: Terry Martin; Administrators/Supervisors: Kevin Strong, Barbi Riggs, Ralph Brown, Josh Dargis, Shelley Nurrey, Mark Looney, Nate Tyler, Lisa Leatham, Darel BIdwell Certified: Stefani Brown, Jarid Adams Classified; Michelle Bidwell; Board Recording Secretary: Julie Emmert

Other Attendance: Scott Swanson, New Era, Brandon Saveskie, Luke Augsburger, Chelsey Augsburger

The Board of Directors of the Sweet Home School District will held a public hearing on the District's 2026-2027 Budget from 6:30 p.m. to 7:00 p.m. During that time the Board received comments from the public on the budget. There were no comments, the Board proceeded with the regular School Board Meeting. The public hearing will close at 7:00 p.m.

1. Called the meeting to order/pledge -ESPY Students led pledge

2. Public Comment:

3. Agenda approval/changes
   Chairman called for changes and/or approval of the agenda

Rachel Maynard- Comments on hires and resignations and budget for the substitutes in these positions. Would like more information on the process for investigations.

Mike Adams Response- Personnel issues are the Superintendents responsibilities. Boards do not have anything to do with these matters.

Superintendent Martin commented that Personnel issues are not to be discussed during open sessions. Regarding concerns about budget; Superintendent Martin explained that the district used in-house subs to cover the openings.

Motion No. 26-33: Board Member Dale Keene moved to approve the agenda as amended. Board Member Jenna Nothern seconded the motion. The motion passed unanimously
Robert Webster- yes
Chris Hiaasen -yes
Rachel Maynard- yes
Amanda Carter- AB
Mike Adams- yes
Dale Keene - yes
Jenna Northern- yes
Mary Speck - yes ZOOM
Dustin Nichol -yes

4. Student & Personnel Reports/Comments
   A. Certified & Classified Representatives. Jarid Adams shared that there were 185 graduates. Thanked Dan Tow for his service to the district. No Classified Representatives.

B. Student Report- None
C. Superintendent's Report
    1. Enrollment/Attendance Update: Hawthorne Elementary reported the highest attendance for the month at 92.57%.
    2. Strategic Plan Progress

A. Pillar 1 - Safe & Engaging Schools - Bully Report
B. Pillar 2 - Thriving Students & Prepared Citizens - Graduation went well, 185 students, Scholarships that were awarded. College bound students.
C. Pillar 3 - Academic Success for All- Wayfinder - Brian Brands, Stefani Brown- shared what the platform is and how the counselors have used it this year. Shared how this is a value to students. This is a data driven tool, teachers can use this as a tool. Shared the HS counseling schedule.
D. Pillar 4 - Connected School Community - YouTube 101- Michelle Bidwell showed the board how to find our district YouTube site.

5. Consent Agenda
    A. Approved minutes from the May 11, 2026 School Board Meeting, May 20, 2026 Budget Meeting
    B. Approved Summer School Hires: Admin: Josh Dargis; Teachers: Amber Rosa, Michelle Hatchard, Marci Sullens, Cheryl Jones, Brittany Kauffman, Tori Clark, Lindsay Janzer; Subs: Ryan Adams (Admin), Krista Hart, Meagan Taylor, Katie Adams- Summer Learning Coordinator, Alyson Ellis - ESY Extended School year Special Ed Teacher
    C. Approved hire of Kylee Brown, Advanced Math Teacher at the High School for the 2026-2027 school year
    D. Approved hire of Katlynn Teter, Special Ed Teacher at Oak Heights for the 2026-2027 school year
    E. Approved hire of Laura Jacobsma-Opdahl, Title 1 Teacher at Foster Elementary for the 2026-2027 school year
    F. Approved hire of Lillyanna Walker, Special Ed LRC at the High School for the 2026-2027 school year
    G. Approved hire of Shelly Nelson, 3rd Grade Teacher at Oak Heights for the 2026-2027 school year
    H. Approved transfer for Joan Tolle from Oak Heights Special Ed class to the Jr. High School for the 2026-2027 school year
    I. Approved hire of Hailey Johnson, 1/2 blend classroom teacher at Hawthorne Elementary for the 2026-2027 school year
    J. Approved hire of Hailey Upton, Language Arts teacher at the High School for the 2026-2027 school year
    K. Accepted Resignation of Todd Barrett, Principal at Oak Heights Elementary effective June 1, 2026
    L. Accepted hire of Tami McWayne as .5 Music Teacher at JH/HS for the 2026-2027 School Year

Mike Adams asked to pull consent agenda B from the consent agenda due to conflict of interest with the hire of his wife Katie Adams

***Motion No. 26-34*: Board Member Dale Keene moved to pull agenda B from the consent agenda. Board Member Dustin Nichol seconded the motion.**
Robert Webster- yes
Chris Hiaasen -yes
Rachel Maynard- yes
Amanda Carter- AB
Mike Adams- yes
Dale Keene - yes
Jenna Northern- yes
Mary Speck - yes ZOOM
Dustin Nichol -yes

***Motion No. 26-35**: Board Member Jenna Northern moved to approve the consent agenda item B. Board Member Dustin Nichol seconded the motion.*

6A

Robert Webster- yes
Chris Hiaasen -yes
Rachel Maynard- yes
Amanda Carter- AB
Mike Adams- Obstained
Dale Keene - yes
Jenna Northern- yes
Mary Speck - yes ZOOM
Dustin Nichol -yes

***Motion No. 26-36**: Board Member Dale Keene moved to approve the rest of the consent agenda A. and C-L. Board Member Jenna Nothern seconded the motion.*

Robert Webster- yes
Chris Hiaasen -yes
Rachel Maynard- yes
Amanda Carter- AB
Mike Adams- yes
Dale Keene - yes
Jenna Northern- yes
Mary Speck - yes ZOOM
Dustin Nichol -yes

Closed Public Hearing at 7:00pm No public comments

6. Information/Discussion
   A. Budget Update- Kevin Strong gave an update on budget and selected line items. Answered questions from the board.
   B. Election Results information: ORS 255.295 requires the County Clerk to provide the abstract of votes for the May 19, 2026 election not later than the 27th day after the date of the election (June 15). The District Board must determine the result of the election no later than the 45th day after the date of the election (July 3). Therefore, we will need to have a special board meeting prior to the July 13 Board meeting.

      Zoom - 4:00 on June 22, 2026.

      Kevin Strong explained the election and bond process. The board will then be making many decisions.

      On June 18, 2026 we are set to visit Barlow High School. Board members are welcome to attend. Leaving about 7:30am. Dale Keene and Rachel Maynard would like to attend.

7. Action Items
   A. **RESOLUTION #2526-5** Close Public Hearing with a motion to adopt the 2026-2027 approved budget (should be close to 7:00 p.m.) Including the tax amount

***Motion No. 26-37**: Board Member Dale Keene moved to approve resolution #2526-5 and the tax amounts. Board Member Jenna Northern seconded the motion. The motion passed unanimously*

Robert Webster- yes

Chris Hiaasen -yes
Rachel Maynard- yes
Amanda Carter- AB
Mike Adams- yes
Dale Keene - yes
Jenna Northern- yes
Mary Speck - yes ZOOM
Dustin Nichol -yes

8. Board Comments - Jenna Northern- Hawthorne has funded enough money to get new playground equipment. Proud of parents, students and staff. came up with enough donations - the buildings out back have been painted

Adjourned for executive session 7:14pm

9. Executive Session ORS 332.061(1)(a) - To review the expulsion of a minor student from a public elementary or secondary school

10. Return to regular session 7:35 pm

11. Late Items: NONE

12. Future Agenda Items
    A. Special Board Meeting - Monday, June 22, 2026 time TBD
    B. Board Officers Meeting ****** **MONDAY, JUNE 29, 2026,** please note date change
    C. Work Session- July 13, 2026 3:00-6:00pm in the Boardroom
    D. Board Meeting - July 13, 2026- 6:30 pm in the Boardroom
    E. Summer Conference- July 16th -9:00-3:30 - Lane Community College, Eugene

13. Adjournment at 7:36pm

_____

Signature, Board Chairman
Julie Emmert, Board Recording Secretary (This meeting was also recorded and saved supt/board/audio)

SWEET HOME SCHOOL DISTRICT NO. 55
Sweet Home, Oregon

6A

Board Chairman Mike Adams called the **Special meeting** of the board of Directors of Sweet Home School District No. 55 to order at 4:00 p.m. June 22 2026.

Board Members in Attendance
Mike Adams, Dale Keene, Rachel Maynard, Chris Hiaasen, Robert Webster, Mary Speck, Jenna Northern, Dustin Nichol 4:05pm Absent: Amanda Carter

Staff Members in Attendance
Superintendent: Terry Martin; Administrators/Supervisors: Kevin Strong; Classified; Michelle Bidwell; Board Recording Secretary: Julie Emmert

1. Called the meeting to order at 4:00 pm
2. Consent Agenda
   A. Declared as surplus Sawmill at the High School
   B. Accepted resignation of Zech Brown, Natural Resource Teacher at the High School effective June 12, 2026

Mary asked what we were going to do with the sawmill. Superintendent Martin said that we will attempt to sell it and recoup some money from it. If not we will disassemble.

Motion No. 26-38: Board Member Dale Keene moved to approve the consent agenda. Board Member Rachel Maynard seconded the motion. The motion passed unanimously

Robert Webster- yes
Chris Hiaasen -yes
Rachel Maynard- yes
Amanda Carter- AB
Mike Adams- yes
Dale Keene - yes
Jenna Northern- yes
Mary Speck - yes
Dustin Nichol -yes

3. Information/Discussion
   A. The High School band is going on an overnight trip to Newport for band camp
   B. Results of the May 19, 2026 Bond Election
4. Action Items
   A. Approve Resolution No 2526-6 declaring the results of the May 19, 2026 Bond Election

Motion No. 26-39: Board Member Dale Keene moved to approve Resolution No 2526-6 declaring the results of the May 19, 2026 Bond Election. Board Member Rachel Maynard seconded the motion. The motion passed unanimously

Robert Webster- yes
Chris Hiaasen -yes
Rachel Maynard- yes
Amanda Carter- AB
Mike Adams- yes
Dale Keene - yes
Jenna Northern- yes
Mary Speck - yes
Dustin Nichol -yes

5. Adjournment at 4:08 pm

_____

Signature, Board Chairman
Julie Emmert, Board Recording Secretary

Copy 6M

June 18, 2026

Dear Kevin Strong,

Please accept this letter as formal notice of my resignation from my position as Human Resources Specialist effective July 10, 2026.

I have truly enjoyed my time here and am grateful for the opportunities, experiences, and relationships I've gained along the way. It has been a pleasure working with such a great team and serving our students and community.

I will do everything I can to help make the transition smooth before I leave.

Thank you for your support and encouragement during my time here. I wish everyone a Sweet Home School District all the best in the future.

Amanda Hill

SWEET HOME SCHOOL DISTRICT 55

6N

RECOMMENDATION TO ~~HIRE~~ Transfer

CANDIDATE NAME: Lisa Martin

POSITION: HR Resources + Benefits Specialist

JOB #: Transfer

DATE: 6/29/2020

BUILDING: D.O. Business office

ADMINISTRATOR: Kevin Strong

Does this candidate hold a current Oregon License? N/A yes ☐ no ☐
Does this candidate hold an Out-of-State License? yes ☐ no ☐
Is this candidate in the process of obtaining an Oregon License? yes ☐ no ☐

Type of Endorsement: N/A

Have three reference checks been completed? yes ☐ no ☐

Effective Date: _____

Other Information:

Office use only:
Superintendent review date: 7/13/20
Board approval date:

s:/forms/hiring/recommendation to hire

SWEET HOME SCHOOL DISTRICT 55

RECOMMENDATION TO HIRE

CANDIDATE NAME: Ryan Adams

POSITION: Oak Heights Principal

JOB #:

DATE: 6/18

BUILDING: Oak Heights

ADMINISTRATOR: Terry Martin

Does this candidate hold a current Oregon License?	yes	X	no	
Does this candidate hold an Out-of-State License?	yes		no	X
Is this candidate in the process of obtaining an Oregon License?	yes		no	X

Type of Endorsement:

Have three reference checks been completed? yes X no

Effective Date: 6/24/26

Other Information:

Office use only:
Superintendent review date: 7/23/26
Board approval date:

Julie Emmert <julie.emmert@shsd55or.gov>

6P

Fwd: Resignation

1 message

Aaron Huff <aaron.huff@shsd55or.gov> Wed, Jun 24, 2026 at 7:38 AM
To: Julie Emmert <julie.emmert@shsd55or.gov>
Cc: Ralph Brown <ralph.brown@shsd55or.gov>

Aaron Huff
Assistant Principal SHHS
541-367-7139
GO HUSKIES!!!

"I never lose. I either win or learn." - **Nelson Mandela**

---------- Forwarded message ---------
From: **Eli Stuckart** <eliasstuckart1@gmail.com>
Date: Wed, Jun 24, 2026, 7:32 AM
Subject: Resignation
To: <Aaron.huff@shsd55or.gov>

Good morning,

I am writing this email to inform you of my intent to resign from Sweet Home School district. Please accept this as my final notification of resignation.

Thank you and I wish Sweet Home High School the best.

Elias

6Q

SWEET HOME SCHOOL DISTRICT 55

RECOMMENDATION TO HIRE

CANDIDATE NAME: Cathy Brands

POSITION: Learning Consultant Spec Ed .4

JOB #: 24-2657

DATE: 6/24/2024

BUILDING: District

ADMINISTRATOR: _____

Does this candidate hold a current Oregon License?	yes	☑	no	☐
Does this candidate hold an Out-of-State License?	yes	☐	no	☐
Is this candidate in the process of obtaining an Oregon License?	yes	☐	no	☐

Type of Endorsement: Special Ed

Have three reference checks been completed? yes ☐ no ☐

Effective Date: 8/31/2024

Other Information:

Office use only:
Superintendent review date: JE
Board approval date: 7/8/2024

s:/forms/hiring/recommendation to hire

As part of the Long Range Facility Plan process, GLAS has prepared preliminary site plan, floor plan, and rendering concepts for the upcoming bond project. These materials will be shared with the Board at the July 13 meeting to help illustrate the early direction of the project.

GLAS has also provided fee information for the anticipated planning, programming, design, and implementation services. In addition to architectural services, the proposed consultant team includes civil engineering, landscape architecture, structural engineering, mechanical, plumbing, and fire-protection engineering, electrical and low-voltage engineering, acoustical engineering, and estimating services.

The proposed fee for these services is $2,735,420, with a reimbursable expense allowance of $20,000, for a total potential contract amount of $2,755,420. The final scope, project phases, schedule, fee structure, and reimbursable expenses will be developed through negotiations and returned to the Board for review and approval before a final contract is executed.

To support timely progress, we also recommend that the Board authorize GLAS to begin limited planning and programming work on a time-and-expenditure basis while contract negotiations are underway. Any costs incurred during this period would be applied toward the planning and programming phase included in the final Board-approved contract.

Accordingly, staff recommends that the Board authorize the Superintendent, Business Manager, and Facilities Director to:

1. Negotiate a proposed professional services agreement with GLAS Architects for services associated with the upcoming bond project;
2. Return the proposed agreement to the Board for review and approval; and
3. Authorize GLAS Architects to begin limited planning and programming work on a time-and-expenditure basis, with those costs applied toward the planning and programming phase of the final contract.

This approach will allow the District to continue moving the bond project forward while ensuring that the Board retains approval authority over the final contract, scope, schedule, and fee.

Sweet Home SCHOOL DISTRICT

MEMORANDUM

To: Board of Directors

From: Josh Darwood
Kevin Strong

Subject: Design Services including Architecture and Engineering for Upcoming Bond Project

Date: June 24, 2026

We recommend that the Board authorize the Superintendent, Business Manager, and Facilities Director to enter into negotiations with GLAS Architects for architectural, engineering, and related professional services associated with the upcoming bond project.

The District issued a Request for Proposals (RFP) for a Long Range Facility Plan in 2025. The RFP included an option that the selected firm could provide subsequent architectural, engineering, and related professional services for capital improvement projects resulting from the assessment. The RFP provided that the District could negotiate future phases of work with the selected firm, subject to successful agreement on scope and fee.

GLAS Architects was selected through that qualifications-based process and has completed the District's Long Range Facility Plan. GLAS also brings valuable familiarity with the District's facilities. The firm served as the architect for the Sweet Home High School gym, library, cafeteria, office, and LBCC addition project completed in 2004, as well as the Sweet Home Junior High School renovation project completed in 2020. GLAS has also assisted with the District's elementary school seismic renovation projects.

Through its previous work with the District and the Long Range Facility Plan process, GLAS has developed a strong understanding of the District's facilities, priorities, campus conditions, and goals for the upcoming bond project. We believe that continuing with GLAS is an efficient next step that will help maintain momentum as the District moves from planning into programming, design, and implementation.