

SWEET HOME SCHOOL DISTRICT #55  
Sweet Home, Oregon  
**SCHOOL BOARD MEETING AGENDA**

*To view live board meeting please visit the Sweet Home District website: [sweethome.k12.or.us](http://sweethome.k12.or.us) and click YouTube link*

<u>District Office Conference Room</u>	<u>April 13, 2026, 6:30 p.m.</u>	
1. Call the meeting to order/pledge	M. Adams	Action
2. ESPY Awards		
3. Public Comment		
4. Agenda approval/changes	M. Adams	Action
5. Student & Personnel Reports/Comments		
A. Certified & Classified Representatives	Presidents	
B. Student Report		
C. Superintendent's Report	T. Martin	Information
1. Enrollment/Attendance Update		
2. Recognize Certified Staff Appreciation is the week - May 4-8, 2026		
3. Principal Report-Strategic Plan Progress		
A. <i>Pillar 1 - Safe &amp; Engaging Schools - Bully Report</i>		
B. <i>Pillar 2 - Thriving Students &amp; Prepared Citizens -Shelley Nurre -Foster Principal</i>		
C. <i>Pillar 3 - Academic Success for All</i>		
D. <i>Pillar 4 - Connected School Community</i>		
6. Consent Agenda	M. Adams	ALL Action
A. Approve minutes from the March 9, 2026 School Board Meeting, March 20, 2026 Special Board Meeting		
B. Approve out of state travel for the High School Basketball team to Gonzaga University, Spokane Washington for a team camp, June 27-July 1, 2026		
C. Approve hire of Amy Middlemiss, Student Success Coordinator at the High School effective March 30, 2025		
D. Accept Resignation from Emily Wagner, Math Teacher at the High School effective at the end of the 2025-2026 school year		
E. Accept Retirement from Michelle Snyder, Science Teacher at the High School effective July 1, 2026 contingent on being rehired back for the 2026-2027 School year under a post retirement agreement		
F. Accept Retirement from Heidi Thorstad, Credit Recovery Teacher at the High School effective July 1, 2026 contingent on being rehired back for the 2026-2027 School year under a post retirement agreement		
G. Accept Retirement from Jerika Spencer, 3rd grade Teacher at Hawthorne Elementary effective at the end of the 2025-2026 school year		
7. Information/Discussion		ALL Information
A. Budget Update	K. Strong	
B. Board Policies - 2nd reading with adjustments		
JFCIA - Student Drug testing- Extracurricular Activity Participants		
JFCIA-AR(1) - Student Drug Testing Authorization Form		
JFCIA- AR(2) - Student Drug Testing		
BCB - Board Officers		
8. Action Items	M. Adams	Action
9. Board Comments		Information
10. Late Items		
11. Future Agenda Items	M. Adams	ALL
A. May 4, 2026 - Board Officers Meeting - 3:30 in the Superintendents Office		
B. May 11 2026 - Board Meeting, 6:30 in the Board Room		
12. Adjournment	M. Adams	Action

# ESPY AWARD WINNERS

# 2

April 13, 2026

Zoie Allison		High School
Kace Stevens		High School
Peyton Lytle		Jr. High
Paydon Roberts		Jr. High
Aili Hammond		Foster
Spencer Van Dijk		Foster
Noah Deshazer		Hawthorne
Nathan Uhlry		Hawthorne
Naomi Huff		Holley
Abigail Williams		Oak Heights
JT Chiaffino		Oak Heights
Amelia Smith		Charter
David Nelson		Charter

**SWEET HOME SCHOOL DISTRICT ENROLLMENT  
3/31/2026**

	K	Last Month												Previous Years				
		1	2	3	4	5	6	7	8	9	10	11	12	3/31/26	2/28/2026	3/31/25	3/31/24	3/31/23
FO	22	37	28	47	43	44	48							269	267	267	302	324
HW	36	39	31	50	42	30	44							272	270	268	281	300
HO	17	19	17	27	25	23	28							156	157	166	167	174
OH	28	26	49	40	45	39	45							272	275	305	309	320
CH	22	18	22	21	19	20	21							143	143	142	139	134
JH							158	169						327	331	348	386	376
HS									170	186	162	163		681	687	674	681	667
<b>TOTAL</b>	<b>125</b>	<b>139</b>	<b>147</b>	<b>185</b>	<b>174</b>	<b>156</b>	<b>186</b>	<b>158</b>	<b>170</b>	<b>186</b>	<b>162</b>	<b>163</b>	<b>2120</b>	<b>2130</b>	<b>2170</b>	<b>2265</b>	<b>2295</b>	
Grade	K	1	2	3	4	5	6	7	8	9	10	11	12					

Board Vice Chairman Dale Keene called the **Regular meeting** of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. March 9, 2026.

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**Board Members in Attendance**

Mike Adams, Dale Keene, Jenna Northern, Amanda Carter, Rachel Maynard, Dustin Nichol, Chris Hiaasen, Robert Webster, Mary Speck Absent:

**Staff Members in Attendance**

Superintendent: Terry Martin; Administrators/Supervisors: Kevin Strong, Darel Bidwell, Ralph Brown, Josh Dargis, Shelley Nurrey, Mark Looney, Nate Tyler Certified: Jarid Adams, Shelley Strong; Classified; Brandy Duncan, Michelle Bidwell; Board Recording Secretary: Julie Emmert

**Other Attendance:** Scott Swanson, New Era, ESPY parents and Grandparents, Luke & Chelsie Augsburger

1. Called the meeting to order/pledge -ESPY Students led pledge
2. ESPY Awards- This award is given to students who are doing well academically and have an exceptionally positive attitude about school. They demonstrate respect and responsibility towards staff and their peers. They show courage by not conforming to Peer pressure and refuse to accept anyone who bullies. The School Board and the District want to recognize these students by celebrating their success at the beginning of each Board Meeting. Students received a Certificate, met each of our Board members and their names were announced on the web.
3. Public Comment-Luke Augsburger, 1051 1st Ave, Sweet Home, addressed the Board regarding travel spending (Agenda Item 7A). He shared that he had contacted other similarly sized districts for comparison data and noted difficulty receiving a response from the Superintendent. He also referenced DLP staff reimbursements. Public comment time exceeded the five-minute limit.
4. Agenda approval/changes  
Chairman called for changes and/or approval of the agenda

***Motion No. 26-14: Board Member Jenna Northern moved to approve the agenda as amended. Board Member Dale Keene seconded the motion. The motion passed unanimously***

**Robert Webster- yes**  
**Chris Hiaasen -yes**  
**Rachel Maynard- yes**  
**Amanda Carter- yes**  
**Mike Adams- yes**  
**Dale Keene - yes**  
**Jenna Northern- yes**  
**Mary Speck - yes**  
**Dustin Nichol -yes**

5. Student & Personnel Reports/Comments
  - A. Certified & Classified Representatives -Brandy Duncan (Classified): Reported minimal updates; noted schools are recovering from recent illness and looking forward to spring break. Jarid Adams (Certified): Reported that negotiations are progressing well; union voting expected by Thursday. Winter sports season has concluded. Superintendent Martin recognized the success of district athletic teams.
  - B. Student Report - None
  - C. Superintendent's Report

1. Enrollment/Attendance Update: HHawthorne Elementary reported the highest attendance for the month at 91%..

***Motion No. 26-15: Board Member Mary Speck moved to get a breakdown of reasons for enrollment decline for the next meeting. Board Member Rachel Maynard seconded the motion. The motion did not pass***

Robert Webster - no  
 Chris Hiaasen -yes  
 Rachel Maynard- yes  
 Amanda Carter- no  
 Mike Adams-no  
 Dale Keene - no  
 Jenna Northern- no  
 Mary Speck - yes  
 Dustin Nichol -no

2. Strategic Plan Progress

- A. *Pillar 1 - Safe & Engaging Schools - Bully Report- Superintendent Martin went over the bullying report from January*
- B. *Pillar 2 - Thriving Students & Prepared Citizens - Josh Dargis, Principal at Holley - 3rd grade students came and shared their school paper*
- C. *Pillar 3 - Academic Success for All - Mental Health Counselors- Josalyn Lawrence, Brooklyn Giles shared with the board their duties and what services they offer to kids and families at the Jr. High and High School. Shared some highlights and ways they have helped students with resources. They reach out to our district helpers who provide for the needs of students. Make sure students have a safe place. Help lead students to other staff members who can help partner with their success at school. They are able to remove barriers that come up. Mary Speck asked about parent approval. Work as a team with parents. Do not meet with kids without parents' approval.*
- D. *Pillar 4 -Connected School Community- Robyn Lindsey from the High School- Pre Employment Transition Services at the High School. Handed out a flyer that gives information on the program. Shared the Key components of pre-ets; how it is successfully implemented; 37 currently enrolled. 4 working with VR and 3 applications processing. Volunteer at several locations throughout town.*

6. Consent Agenda

- A. Approved minutes from the February 9, 2026 School Board Meeting
- B. Accepted resignation from Hailey Schilling, Kindergarten Teacher at Hawthorne effective at the end of the 2025/2026 school year
- C. Accepted resignation from Kristin Adams, High School Success Coordinator at the High School effective March 31, 2026
- D. Accepted Donation from Janice Horner: 1 Noble B Flat Clarinet, LeBlanc Sax, Evette Schaefer Alto Sax, Tenor Sax, Set of Piano Tuning Tools and \$1,000 dollars
- E. Accepted Resignation from Kaley Schneider, 4th grade teacher at Foster Elementary effective June 13, 2026
- F. Accepted Resignation from Hailey Miller, 2nd grade teacher at Foster Elementary effective June 12, 2026

***Motion No. 26-16: Board Member Dale Keene moved to approve the consent agenda. Board Member Jenna Northern seconded the motion. The motion passed unanimously***

Robert Webster- yes

Chris Hiaasen -yes  
 Rachel Maynard- yes  
 Amanda Carter- yes  
 Mike Adams- yes  
 Dale Keene - yes  
 Jenna Northern- yes  
 Mary Speck - yes  
 Dustin Nichol -yes

7. Information/Discussion

- A. Budget Update 8 months into this budget shared the year to date general fund spending compared to the adopted budget and year to date spending last year. Mr. Strong shared lines that have increased.

Travel and Professional Development Spending by Oregon School Districts. At the February Board meeting, the Board requested information comparing Sweet Home School Districts travel and professional development expenditures with those of other Oregon Districts. Based on per-student, 135 school districts reported higher travel and pd development expenditures per student than Sweet Home, while 56 districts reported lower expenditures. Albany / Lebanon Facilities Superintendent Martin reminded the board of all of the processes in place. We have been with Pauley Rogers for over 30 years. 5 years ago there was covid and no travel or expenditures.

- B. Board Policies - 2nd reading

JFCEB-AR - Personal Electronic Devices and Social Media - DELETE this version

JFCEB-AR - Personal Electronic Devices and Social Media - NEW version

***Motion No. 26-17: Board Member Dale Kenne moved to approve policy JFCEB-AR and the Deleted version. Board Member Rachel Maynard seconded the motion. The motion passed unanimously***

Robert Webster- yes  
 Chris Hiaasen -yes  
 Rachel Maynard- yes  
 Amanda Carter- yes  
 Mike Adams- yes  
 Dale Keene - yes  
 Jenna Northern- yes  
 Mary Speck - yes  
 Dustin Nichol -yes

- C. Board Policies - 1st reading

JFCIA - Student Drug testing- Extracurricular Activity Participants

JFCIA-AR(1) - Student Drug Testing Authorization Form

JFCIA- AR(2) - Student Drug Testing

BCB - Board Officers

Dustin Nichol had a question regarding testing and Ralph Brown, Principal of the High explained the system they are currently using. We have a company who now runs the program for us. This policy will be updated for next board meeting.

***Motion No. 26-18: Board Member Rachel Maynard moved to have Superintendent Martin look into policy JFCIA - Student Drug Testing wording. Board Member Jenna Northern seconded the motion. The motion passed unanimously***

Rachel Maynard - yes  
 Robert Webster- yes

Chris Hiaasen -yes  
 Rachel Maynard- yes  
 Amanda Carter- yes  
 Mike Adams- yes  
 Dale Keene - yes  
 Jenna Northern- yes  
 Mary Speck - yes  
 Dustin Nichol -yes

8. Action Items - none

9. Board Comments: Mary Speck emphasized the importance of respecting public comment participants and noted concern regarding time limits and responses during public comment.

Adjourned regular session and moved to executive session at 7:57 pm

10. Executive Session

- A. ORS 192.660 (2)(e) - Negotiate Real Property Transactions
- B. ORS 192.660 (2) (d)- Licensed Bargaining
- C. ORS 192.660 (2) (a) - Contract Personnel Renewal Recommendations

Returned to Regular Session at 9:02 pm

12. Action

- A. Approve Licensed Bargaining

***Motion No. 26-19: Board Member Mary Speck moved to Contract Personnel Renewal Recommendation. Board Member Rachel Maynard seconded the motion. The motion passed unanimously Mike Adams abstained from voting due to conflict of interest.***

Robert Webster- yes  
 Chris Hiaasen -yes  
 Rachel Maynard- yes  
 Amanda Carter- yes  
 Mike Adams-abstained from voting  
 Dale Keene - yes  
 Jenna Northern- yes  
 Mary Speck - AB  
 Dustin Nichol -yes

***Motion No. 26-20: Board Member Dale Keene moved to approve the purchase of the property 35 feet identified as tax lot 13S01E31-AD-10100 tax lot number 246906 for \$37,500. Board Member Jenna Northern seconded the motion. The motion passed unanimously***

Robert Webster- yes  
 Chris Hiaasen -yes  
 Rachel Maynard- yes  
 Amanda Carter- yes  
 Mike Adams- yes  
 Dale Keene - yes  
 Jenna Northern- yes  
 Mary Speck - yes  
 Dustin Nichol -yes

13. Late Items

14. Future Agenda Items

- A. March 23 - 27, 2026 - SPRING BREAK
- B. April 6, 2026 - Board Officers Meeting - 3:30 in the Superintendents Office
- C. April 13, 2026 - Board Meeting, 6:30 in the Board Room

15. Adjournment at 9:04 pm

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*Signature, Board Chairman*

*Julie Emmert, Board Recording Secretary (This meeting was also recorded and saved supt/board/audio)*

Board Chairman Mike Adams called the Special Session **meeting** of the board of Directors of Sweet Home School District No. 55 to order at 3:00pm March 20, 2026.

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**Board Members in Attendance**

Mike Adams, Dale Keene, Amanda Carter, Rachel Maynard, Chris Hiaasen, Robert Webster, Jenna Northern, Mary Speck Absent: Dustin Nichol

**Staff Members in Attendance,**

Superintendent: Terry Martin; Board Recording Secretary: Julie Emmert, Kevin Strong, Michelle Bidwell

1. Call the meeting to order at 3:00pm - Mike Adams
2. Action
  - A. Approve the Licensed Professional Agreement 2026-2029

Terry Martin/Kevin Strong- shared updates and opened for questions. There was no discussion

***Motion No. 26-21: Board Member Rachel Maynard moved to approve the Licensed Professional Agreement 2026-2029. Board Member Dale Keene seconded the motion. The motion passed unanimously 7 yes 1 conflict of interest***

Robert Webster- yes  
Chris Hiaasen -yes  
Rachel Maynard- yes  
Amanda Carter- yes  
Mike Adams- Conflict of interest  
Dale Keene - yes  
Jenna Northern- yes  
Mary Speck - yes  
Dustin Nichol -AB

**3. Adjourned at 3:05pm**

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*Signature, Board Chairman*

*Julie Emmert, Board Recording Secretary (This meeting was also recorded and saved supt/board/audio)*

**FIELD TRIP REQUEST FORM**  
**OUT-OF-STATE AND/OR OVERNIGHT TRAVEL**  
**Sweet Home School District #55**

**6B**

*To be completed and submitted to the Superintendent for approval at least one month prior to the date (s) of the event. A request for transportation for this field trip should be completed separately through the Transportation Center (Bus Garage) at least 3 weeks prior to the date (s) of the event.*

School: SHHS Date Submitted: 3 / 12 / 2026

Organization: Boys Basketball Sponsor: \_\_\_\_\_

Date (s) of trip: 6/27-7/1 Cost Per Student: \$ 100-200

Students Participating: 12-14 # School Days Missed: 0 #

Transportation By: (Circle One): Activity Bus OR  
Approved Charter Company: School Suburbans

Destination: Spokane (Gonzaga Team Camp)

Chaperones (1 per 12 students): Drew Emmert  
Grant Kauffman

Purpose: Basketball team camp

Itinerary: leave on the 27<sup>th</sup> (staying in a house)  
28<sup>th</sup> - 30<sup>th</sup> - @ Gonzaga Camp  
1<sup>st</sup> - Silver Wood theme park

Principal's Signature: [Signature] Date: 3/13/2026

Transportation's Signature: [Signature] Date: 3-17-26

Approved:  Disapproved: \_\_\_\_\_ Returned for More Information: \_\_\_\_\_

Reason Disapproved: \_\_\_\_\_

# SWEET HOME SCHOOL DISTRICT 55

6C

## RECOMMENDATION TO HIRE

CANDIDATE NAME: Amy Middlemiss

POSITION: Student Success Coor.

JOB #: 23-2526

DATE: 8/17/2026

BUILDING: High School

ADMINISTRATOR: [Signature]

Does this candidate hold a current Oregon License?    yes     no   
Does this candidate hold an Out-of-State License?    yes     no   
Is this candidate in the process of obtaining an Oregon License?    yes     no

*MA*

Type of Endorsement: BA

Have three reference checks been completed?    yes     no

Effective Date: 3/30/2024

Other Information:

Office use only:  
Superintendent review date: 3/20/2024  
Board approval date: \_\_\_\_\_



Julie Emmert <julie.emmert@shsd55or.gov> **6D**

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## Official Resignation

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Emily Wagner <emily.wagner@shsd55or.gov>

Thu, Mar 12, 2026 at 4:13 PM

To: Ralph Brown <ralph.brown@shsd55or.gov>, Julie Emmert <julie.emmert@shsd55or.gov>

Hi Ralph,

Thanks for visiting with me after school today. This is the official notice of my resignation. My last day will be the end of the school year, this June. It's been a pleasure to work with everyone here at Sweet Home High School, and I will do my best to set up a smooth transition for the next math teacher.

Thank you,  
Emily Wagner

Regarding: Retirement/work back – Michelle Snyder

March 30, 2026

Dear Terry and Ralph,

I am writing to let you know that I intend to retire July 1<sup>st</sup>, 2026 contingent on being able to work back. I am hoping this will be considered at the next school board meeting, so that if it is approved, I can fill out the proper retirement paperwork. If working back is not an option, I will not retire.

I love my job and hope to get this opportunity. Please let me know if there is something else required of me to make this happen!

Thank you!

RECEIVED  
BY: \_\_\_\_\_  
MAR 30 2026

Regarding: Retirement/work back – Heidi Thorstad

March 30, 2026

Dear Terry and Ralph,

I am writing to let you know that I intend to retire July 1<sup>st</sup>, 2026 contingent on being able to work back. I am hoping this will be considered at the next school board meeting, so that if it is approved, I can fill out the proper retirement paperwork. If working back is not an option, I will not retire.

I love my job and hope to get this opportunity. Please let me know if there is something else required of me to make this happen!

Thank you!

**RECEIVED**  
BY: MAR 30 2026



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## Retirement Clarification

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**Jerika Spencer** <jerika.spencer@shsd55or.gov>

Mon, Apr 6, 2026 at 5:10 PM

To: Julie Emmert <julie.emmert@shsd55or.gov>

Cc: Mark Looney <mark.looney@shsd55or.gov>, Carrie Brown <carrie.brown@shsd55or.gov>

To Whom It May Concern,

I am retiring in June of this year.

Sincerely,

YTD GENERAL FUND SPENDING COMPARED TO ADOPTED BUDGET & YTD SPENDING LAST YEAR

BY OBJECT CODE  
3/31/2026

Function	Budget	Actual	% of Budget
1000 Instruction	18,783,808	10,157,622	54.1%
2000 Support	14,996,875	9,415,302	62.8%
3000 Community	7,199,500	350,440	70.2%
5200 Transfers	1,117,500	0	0.0%
<b>Total</b>	<b>35,387,374</b>	<b>19,923,364</b>	<b>56.3%</b>

OBJECT	DESCRIPTION	2025-26		YTD as of 3/31/26	Year-to-Year Increase/ <Decrease>	Spending as a % of budget
		Adopted Budget	YTD as of 3/31/25			
0111/0123	Licensed Salaries	7,659,031	3,992,080	4,096,461	104,381	53.5%
0112/0124	Classified Salaries	5,909,997	3,792,503	3,836,998	44,495	64.9%
0113/0114	Administrators/Managers	2,043,201	1,415,598	1,458,237	42,639	71.4%
0121	Substitutes - Licensed	465,000	253,660	277,593	23,933	59.7%
0122	Substitutes - Classified	433,000	364,375	400,793	36,418	92.6%
0132	Overtime	45,000	50,317	54,656	4,339	121.5%
0134/0135	Extra Duty	472,980	340,118	381,996	41,878	80.8%
0210/0213	Public Employees Retirement Sys.	5,038,563	2,279,012	2,726,234	447,222	54.1%
0220	Social Security	1,302,811	755,289	766,196	10,907	58.8%
0231	Worker's Compensation	158,435	69,858	71,972	2,114	45.4%
0232	Unemployment Compensation	255,453	19,658	19,767	109	7.7%
0233	Oregon Paid Leave	102,181	61,415	61,871	456	60.6%
0240	Contractual Employee Benefits	3,264,500	1,443,394	1,550,398	107,004	47.5%
0241	Tuition Reimbursement - Admin.	10,000	0	0	0	0.0%
0242	Tuition Reimbursement - Certified	20,000	1,775	0	(1,775)	0.0%
0243	Conference/Wrkshp Reimb. - Cert.	10,000	0	150	150	1.5%
0244	Conf./Wrkshp Reimb. - Classif.	2,500	0	0	0	0.0%
0245	District Paid Deferred Comp	17,700	11,389	11,735	346	66.3%
0249	Personal Choice Enroll Fee	2,000	1,065	810	(255)	40.5%
0312/0319	Intructional Services	285,000	5,151	6,442	1,291	2.3%
0321	Cleaning Services	20,000	15,059	11,196	(3,863)	56.0%
0322	Repairs and Maintenance Services	73,110	49,513	43,415	(6,098)	59.4%
0324	Rentals	8,000	2,687	767	(1,920)	9.6%
0325	Electricity	408,500	262,996	277,599	14,603	68.0%
0326	Fuel (Heating)	310,000	142,362	160,335	17,973	51.7%
0327	Water and Sewage	259,500	145,373	150,953	5,580	58.2%
0328	Garbage	104,000	75,691	76,357	666	73.4%
033X	Other Transportation	127,850	36,760	91,770	55,010	71.8%
0340	Travel	50,090	53,787	40,057	(13,730)	80.0%
0351/9	Telephone/Data Communications	177,500	93,581	96,095	2,514	54.1%
0353	Postage	25,000	8,757	9,376	619	37.5%
0354	Advertising/Public Notices	3,500	1,678	1,420	(258)	40.6%
0355	Printing and Binding	43,175	2,803	3,215	412	7.4%
0360	Charter School Payments	1,600,000	1,028,858	1,126,066	97,208	70.4%
0374	Other Tuition	165,000	0	150,000	150,000	90.9%
0381	Audit Services	41,000	32,870	37,150	4,280	90.6%
0382/0384	Legal & Negotiation Services	22,500	2,837	13,013	10,176	57.8%
0388/0389	Other Non-instructional Prof/Tech	755,000	427,267	345,691	(81,576)	45.8%
0410	Supplies and Materials (incl. bus fuel)	458,646	341,108	294,216	(46,892)	64.1%
0412/413	Supplies Tires & Vehicle Parts	85,000	34,945	39,723	4,778	46.7%
0414	Supplies Custodial	157,500	128,783	124,778	(4,005)	79.2%
0415	Supplies Maintenance	497,500	305,223	250,780	(54,443)	50.4%
0416	Supplies Grounds	42,000	22,866	18,865	(4,001)	44.9%
0417	Supplies Maintenance Vehicles	15,000	5,166	2,601	(2,565)	17.3%
0420	Textbooks	1,970	29,919	1,600	(28,319)	81.2%
0430	Library Books	17,900	4,070	6,448	2,378	36.0%
0440	Periodicals	2,405	1,401	239	(1,162)	9.9%
0460	Non-consumable Items	217,210	31,610	26,632	(4,978)	12.3%
0470	Computer Software	105,791	107,733	107,022	(711)	101.2%
0480	Computer Hardware	195,795	104,992	102,977	(2,015)	52.6%
052x/054x	Equipment Acquisition	80,000	32,067	0	(32,067)	0.0%
0640	Dues and Fees	118,080	71,777	42,927	(28,850)	36.4%
0651/5	Liability Insurance & Settlements	172,000	133,447	172,575	39,128	100.3%
0653	Property Insurance Premiums	422,000	338,443	375,197	36,754	88.9%
0711	Transfer to Josai	7,500	0	0	0	0.0%
0712	Transfer to Long Term Maint.	750,000	0	0	0	0.0%
0713	Transfer to PERS Reserve Fund	100,000	0	0	0	0.0%
0715	Transfer to Curriculum/Tech. Fund	250,000	0	0	0	0.0%
		<b>35,387,374</b>	<b>18,933,086</b>	<b>19,923,364</b>	<b>990,278</b>	<b>56.3%</b>

# Sweet Home School District 55

Code: JFCIA  
Adopted: 8/14/17  
Orig. Code: JFCIA

## Student Drug Testing – Extracurricular Activity Participants\*\* (Version 1)

As part of the district’s substance abuse prevention efforts, ~~mandatory drug testing will be required of all students, grades 9 through 12, participating in extracurricular activities in order to:~~ all student athletes in grades 9-12 will be included in a database from which names will be randomly selected for drug testing.

1. Provide for student participants’ health and safety;
2. Undermine the effects of peer pressure; and
3. Encourage participation in treatment programs, at parent expense, for ~~the~~ student participants with substance abuse problems.

“Extracurricular activities” are defined as district-sponsored athletics ~~and other interscholastic activities which are sanctioned by Oregon School Activities Association (OSAA) (e.g., dance, band/choir/cheerleading, and, athletics)~~ and other district-sponsored competitive activities ~~designated by the district administration.~~

No participant shall be penalized academically for testing positive for illegal and performance-enhancing drugs. Test results will not be documented in any student’s education records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent a valid and binding subpoena or other legal process, which the district shall not solicit.

In the event of a subpoena or other legal process, the district will notify the student’s parents at least 72 hours prior to releasing information.

Students may be tested prior to participation in extracurricular activities. Random testing will be conducted periodically thereafter by a method determined by the district to assure the integrity, confidentiality and random nature of the selection process. ~~Testing protocol will be established by the high school administration and approved by the superintendent or designee. A minimum of 20 % of student athletes will be randomly tested at the start of each season and 20 % before the conclusion of the season for a total of 40 % per season. The district shall assure the integrity, confidentiality and random nature of the selection process.~~

No district employee shall knowingly sell, market or distribute steroid or performance enhancing substances to kindergarten through 12 students with whom the employee has contact as part of the employee’s district duties; or knowingly endorse or suggest the use of such drugs.

The superintendent will develop administrative regulations to implement the drug-testing program in accordance with the provisions of law.

END OF POLICY

**Legal Reference(s):**

[ORS 329.095](#)  
[ORS 332.107](#)  
[ORS 336.222](#)  
[ORS 336.227](#)

[ORS 339.240](#)  
[ORS 339.250](#)  
[ORS 342.721](#)  
[ORS 342.723](#)

[ORS 342.726](#)  
[ORS Chapter 475](#)  
[OAR 581-021-0050 to -0075](#)  
[OAR 581-022-2045](#)  
[OAR 581-022-2210](#)

Vernonia Sch. Dist. 47J v. Acton, 515 U.S. 646 (1995).

Bd. of Educ. of Indep. Sch. Dist. No. 92 of Pottawatomie County v. Earls, 536 U.S. 822 (2002).

Weber v. Oakridge Sch. Dist. 76, 184 Or. App. 415 (2002).

# Sweet Home School District 55

Code: JFCIA-AR(1)  
Revised/Reviewed: 5/09/16  
Orig. Code: JFCIA-AR

## ~~Student Drug Testing – Extracurricular Activity Participants~~ Student Drug-Testing Authorization Form

I understand that my performance as an athlete and/or participant in extracurricular activities and the reputation of my school are dependent, in part, on my conduct as an individual. I hereby agree to accept and abide by the Board policies, administrative regulations and rules of the Sweet Home School District.

I also authorize Sweet Home School District to conduct a test for drug use on a urine specimen which I provide. I also authorize the release of ~~my~~ information concerning the results of such a test to the district and to my parent(s).

This shall be deemed a consent pursuant to the Family Educational Rights and Privacy Act (FERPA) for the release of the above information to the parties named above.

I have received a copy of this release. I have read and understand the district policy JFCIA - Student Drug Testing – Extracurricular Activity Participants and its administrative regulations, JFCIA-AR(1) - Student Drug-Testing Authorization Form and JFCIA-AR(2) - Student Drug Testing.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

# Sweet Home School District 55

Code: JFCIA-AR(2)  
Adopted: 5/09/16  
Orig. Code: JFCIA-AR(2)

## Student Drug Testing

### Definitions

1. “Illegal drug” is any drug which an individual may not sell, possess, use, distribute or purchase under state law, or as defined in schedules I through V of the Controlled Substances Act (21 U.S.C. § 812) including, but not limited to, marijuana, cocaine, opiates, amphetamines and phencyclidine (PCP). As used in this policy, “illegal drug” also means possession, use, sale or supply of prescription and nonprescription medication - in violation of Board policy JHCD/JHCDA - Medications\*\* ~~Administering Noninjectable Medicines to Students~~ and accompanying administrative regulation ~~and JHCDA - Administering Injectable Medicines to Students~~. “Illegal drug” shall also include alcohol.
2. “Performance-enhancing drug” includes anabolic steroids and any other natural or synthetic substance used to increase muscle mass, strength, endurance, speed or other athletic ability. The term “performance-enhancing drug” does not include dietary or nutritional supplements such as vitamins, minerals and proteins which can be lawfully purchased in over-the-counter transactions.
3. “Prescription medication” means any noninjectable drug, chemical compound, suspension or preparation in suitable form for use as a curative or remedial substance taken either internally or externally by a student under the written direction of a physician. Prescription medication does not include dietary food supplements.
4. “Nonprescription medication” means only commercially prepared, non-alcohol-based medication to be taken at school that is necessary for the student to remain in school. This shall be limited to eyes, nose and cough drops, cough suppressants, analgesics, decongestants, antihistamines, topical antibiotics, anti-inflammatories and antacids that do not require written or oral instructions from a physician. Nonprescription medication does not include dietary food supplements.

### Consent

Each student wishing to participate in athletics and/or extracurricular activities and the student’s parent(s) shall consent in writing to drug testing. Written consent shall be in the form attached to this administrative regulation. No student shall be allowed to participate in athletics and/or extracurricular activities without such consent.

### Selection

All student athletes and extracurricular activity participants may be tested at the beginning of the athletic season or extracurricular activity in which they participate. In addition, selection for random testing will be by lottery from a pool of all students participating in athletic and/or extracurricular activity programs in the district at the time of the drawing.

The superintendent or designee shall take reasonable steps to assure the integrity, confidentiality and random nature of the selection process including, but not limited to, assuring that:

1. The names of all participating students are in the pool;
2. The person drawing names has no way of knowingly choosing or failing to choose particular students for testing;
3. The identity of students drawn for testing is not known to those involved in the selection process; ~~at the time of selection.~~
4. The selection process is observed by at least two adults who are independent contractors.

### Testing

Testing will be conducted by a laboratory selected by the district. Chain of custody procedures, as recommended by the laboratory, will be followed.

Samples will be collected at a mutually convenient time on the same day the student is selected for testing or, if the student is absent on that day, on the day of the student's return to school. If a student is unable to produce a sample at any particular time, they will remain, drink water, and wait until they are able to provide the sample. All students selected for testing will be given the option of providing samples in private. Students who refuse to provide a sample will be considered to have tested positive and will be subject to the procedures listed below. Also, students who self-report recent drug use will not be required to provide a sample.

The testing laboratory ~~test~~ will test for one or more illegal ~~[or performance-enhancing]~~ drugs. The superintendent shall decide prior to selection of students which illegal ~~[or performance-enhancing]~~ drugs shall be screened. Samples will not be screened for the presence of any substance other than an illegal ~~[or performance-enhancing]~~ drug or for the existence of any physical condition other than drug intoxication.

Samples will be split at the time of testing. The duplicate samples will be sealed and maintained by the laboratory in the event a second test is requested.

The testing laboratory will report results only to the superintendent or designee.

### Positive Test Results

If the student's test results indicate the presence of illegal ~~[or performance-enhancing]~~ drugs, the following will occur:

1. The student or parent may request ~~a second test be administered~~ within 72 hours of a positive test notification that the second specimen sample be tested. The student may voluntarily disclose use of prescription medication which may have affected the outcome of the test;

2. If the second sample tests negative, the student and parent will be notified and no further action will be taken. If the second sample tests positive, notification will be made and a meeting will be scheduled with the student, the parent(s) and the principal or designee.

## Discipline

~~Due process procedures will be followed for all discipline arising from violation of the district's policy.~~ Due process procedures for positive testing results will be followed and are established in the district's Sweet Home High School Activities and Athletics Handbook for all discipline arising from violation of the district's policy.

### ~~First Positive Result~~

- ~~1. Notify student and parent(s);~~
- ~~2. Meeting scheduled by the principal or designee, with the parent(s) and student;~~
- ~~3. The student will be given the option of:~~
  - ~~a. Voluntary participation and successful completion of a drug assistance program with submission to follow-up drug testing as may be required, at parent expense, OR~~
  - ~~b. Suspension from participation in athletics for the remainder of the current season [and the next school athletic season for which the student is eligible] [and/or suspension from extracurricular all games/activities for two weeks with the length of the suspension being at the discretion of the head coach and Athletic Director, beginning with the first contest, and the participant must miss a minimum of one contest].~~

### ~~Second Positive Result (In any two consecutive calendar years)~~

- ~~1. Notify student and parent(s);~~
- ~~2. Meeting scheduled by the principal or designee, with the parent(s) and student;~~
- ~~3. The student will be suspendedSuspension from participating in all games/activities for the remainder of the current season or eight (8) weeks, whichever is longer. If less than eight weeks remain in the season, the suspension will resume with the first week of contests of the next season/year in which the student participates.~~

### ~~Third Positive Result (In any two consecutive calendar years)~~

- ~~1. Notify student and parent(s);~~
- ~~2. Meeting scheduled by the principal or designee, with the parent(s) and student;~~
- ~~3. Any further offenses during the student/athlete's time at Sweet Home High School will result in a full suspension from athletic/activity programs for the remainder of the current season and the next two athletic/activity seasons for which the student is eligible.~~

4. ~~The Athlete's suspension may be reduced to the remainder of the current season and one additional OSAA season if the athlete completes the following prior to begin reinstated.~~
  - a. ~~Completes eight weeks of counseling outside of Sweet Home High School.~~
  - b. ~~Appeals in writing for reinstatement to the Athletic Ddirector.~~
  - c. ~~Student submits to a drug test upon reinstatement and additional periodic testing.~~

**Appeal Process**

A student who has been determined to be in violation of the district's drug testing policy shall have the right to appeal the decision to the superintendent or his/her designee. The appeal must be submitted to the superintendent, in writing, within five calendar days following the meeting with the principal or designee. The student will remain ineligible to participate in athletics and/or extracurricular activities pending the appeal.

The superintendent or his/her designee will determine whether the original finding was justified. The superintendent's decision will be issued in writing.

The superintendent's decision shall be final.

**Relationship to Student Discipline Policies**

Normal disciplinary measures which may affect eligibility are still applicable for violations which do not arise from these testing procedures.

~~Student Drug Testing – Extracurricular Activity Participants~~

~~I understand that my performance as an athlete and/or participant in extracurricular activities and the reputation of my school are dependent, in part, on my conduct as an individual. I hereby agree to accept and abide by the Board policies, administrative regulations and rules of the Sweet Home School District.~~

~~I also authorize Sweet Home School District to conduct a test for drug use on a urine specimen which I provide. I also authorize the release of my information concerning the results of such a test to the district and to my parent(s).~~

~~This shall be deemed a consent pursuant to the Family Educational Rights and Privacy Act for the release of the above information to the parties named above.~~

~~I have received a copy of this release. I have read and understand the district policy JFCIA and administrative regulation JFCIA-AR.~~

~~\_\_\_\_\_~~  
 Student Signature \_\_\_\_\_ Date

~~\_\_\_\_\_~~  
 Parent Signature \_\_\_\_\_ Date

# Sweet Home School District 55

Code: BCB  
Adopted: 9/13/14  
Orig. Code: BCB

## Board Officers

At its first scheduled meeting ~~after~~ in July 1, the Board will elect one of its members to serve as ~~chair~~ ~~chairman~~, one to serve as ~~vice chairman~~ and one to serve as ~~vice chair 1 and vice chair 2~~. ~~Board secretary~~. No member of the Board may serve as ~~chair~~ ~~chairman~~ more than four years in succession. If a Board member is unable to continue to serve as an officer, a replacement will be elected immediately. The replacement officer will serve the remainder of the officer's term until the following July.

### ~~1. Board Chairman~~

#### **Board Chair**

The Board ~~chair~~ ~~chairman~~ will:

1. ~~Work with~~ ~~assist~~ the superintendent ~~to establish~~ ~~in establishing~~ the agenda for regular ~~Board meetings~~; ~~of the Board~~.
2. ~~Call~~ ~~The chairman will call~~ special meetings when required; ~~;~~
3. ~~Preside~~ ~~The chairman will preside~~ at all meetings of the Board and ~~will~~ enforce the rules of order; ~~;~~
4. ~~Sign the~~ ~~The chairman will sign~~ minutes and other official documents that require the signature of the ~~chair~~; ~~chairman~~.
5. ~~Represent~~ ~~The chairman will represent~~ the district and the Board at official functions, unless this duty is delegated by the ~~chairman or the Board chair~~ to another ~~Board member~~; ~~of the Board~~.
6. ~~Appoint~~ ~~The chairman will appoint~~ all committees and will be an ex-officio member of all such committees unless otherwise ordered by the Board;
7. ~~Have~~ ~~The chairman will have~~ the right to discuss issues and ~~will vote on any issue unless wishing to abstain~~.

### ~~2. Board Vice Chairman~~

In the absence, incapacitation or death of the ~~chair~~ ~~chairman~~, the vice ~~chair~~ ~~chairman~~ will perform the duties of ~~chair~~ ~~the chairman~~, and, when so acting, will have ~~all~~ the ~~chair's~~ powers, ~~of the chairman~~. The vice ~~chair~~ ~~chairman~~ will perform ~~such~~ other functions as designated by the Board.

#### **Board Secretary**

The superintendent will designate a staff member to serve as Board secretary and will directly supervise and evaluate the secretary. In absence of the designated Board secretary, the Board may name anyone present to serve as secretary for that meeting. The secretary to the Board will take notes at Board meetings,

compile minutes and perform related work as assigned by the superintendent or requested by the Board chair. These duties will include, but not be limited to, the following:

1. Record the disposition of all matters on which the Board considered action;
2. Prepare and distribute minutes in advance for approval at the next Board meeting;
3. Maintain properly authenticated official copies of the minutes;
4. Maintain the official record of Board policies;
5. Properly post all Board meetings.

~~3. Board Secretary ¶~~

~~The Board secretary will make notes of executive sessions to be filed in the superintendent's office. ¶~~

~~4. Board or District Spokesperson Spokesman~~

The Board may appoint one of its members, usually the chair, or another person to make authorized statements to the public or the media when the Board deems that, under the circumstances, the district's position of the district should be articulated by a single voice. The spokespersonspokesman serves at the Board's direction of the Board and may be removed or replaced at any time by action of a majority of the Board.

END OF POLICY

Legal Reference(s):

[ORS 255.335](#)  
[ORS 332.040](#)

[ORS 332.045](#)  
[ORS 332.057](#)

[OAR 166-400-0010\(9\)](#)

Corrected 3/07/22