



SWEET HOME SCHOOL DISTRICT #55
Sweet Home, Oregon

SCHOOL BOARD MEETING AGENDA

To view live board meeting please visit the Sweet Home District website: sweethome.k12.or.us and click YouTube link

District Office Conference Room

February 12, 2024, 6:30 p.m.

1. Call the meeting to order/pledge J. Redick Action
2. ESPY/SPARK Awards
3. Agenda approval/changes J. Redick Action
4. Student & Personnel Reports/Comments
 - A. Audit Report K. Strong/ Brad Turano (ZOOM)
 - B. Certified & Classified Representatives Presidents
 - C. Student Report HS Student Leadership Team
 - D. ESD Visit Nancy Griffith
 - E. Superintendent's Report T. Martin Information
 - 1. Enrollment/Attendance
 - 2. Strategic Plan Progress
 - a. Pillar 1 - OUTSTANDING ACHIEVEMENT - Foster D. Perry
 - b. Pillar 2 - THRIVING CITIZEN - Unified Basketball B. Brands
 - c. Pillar 3 - THRIVING COMMUNITY
 - d. Pillar 4 - SAFE AND WELCOMING FACILITIES AND SERVICE
5. Consent Agenda J. Redick ALL Action
 - A. Approve minutes from the January 8, 2024 School Board Meeting
 - B. Approve Temporary placement for Richard Smithson as the CTE Construction Teacher at the Sweet Home High School for the remainder of the 2023-2024 school year effective January 25, 2024
6. Information/Discussion ALL Information
 - A. Budget Update K. Strong
7. Action Items J. Redick Action
8. Public Comments Information
9. Board Comments Information
10. Executive Session
 - A. ORS 192.660 (2) (d) - Licensed Bargaining
 - B. ORS 192.660 (2) (b) - Legal Updates
11. Return to Regular Session
12. Late Items
13. Future Agenda Items J. Redick ALL Information
 - A. Next Board Officers Meeting Thursday, February 29, 2024 at 3:30 p.m. Superintendent's Office
 - B. Next Board Meeting Monday, March 11, 2024 at 6:30 p.m. in DO Boardroom
 - C. First Budget Meeting Monday, May 13, 2024 at 5:00 in the Boardroom
14. Adjournment J. Redick Action

ESPY/SPARK AWARD WINNERS

2

February 12, 2024



Max Klumph		High School
Gavin Grabeel		High School
Macen Rosa		Jr. High School
Olivia Sullens		Jr. High School
Mitchell Crockrell		Foster
Audrey Davis		Foster
Keven Orr		Hawthorne
Austyn Thedford		Hawthorne
Jaxon Huenergardt		Holley
Cadence Sinclair		Oak Heights
Alina McConnell		Oak Heights
Shilo Meeko		Charter School
Dreydin Monroe		Charter School



MEMORANDUM

To: Board of Directors
From: Kevin Strong
Subject: Fiscal Year 2023 Financial Statements and Audit Report
Date: February 1, 2024

Please find attached the fiscal year 2023 Sweet Home School District financial report and the Student Activity Funds financial report.

Highlights include:

- The auditors issued a “clean” opinion on the financial statements with no reservations.
- The District’s General Fund ending fund balance increased from \$4,022,736 on June 30, 2022 to \$6,400,054 on June 30, 2023. The June 30, 2023 fund balance was 21.6 percent of the General Fund’s fiscal year revenues. We have intentionally built the ending fund balance so we can maintain programs and staff once one-time funding from the Elementary and Secondary Schools Emergency Relief Fund ends later this year.
- The District’s total outstanding debt decreased by \$2,319,358 during the fiscal year reflecting an 11.2 percent overall reduction as the District continues to meet its debt service schedule requirements.
- The District’s net position in the government-wide financial statements increased by \$6,563,570. The Statement of Net Position, which is included in the financial statements, presents information on the District’s assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.
- District expenditures were within authorized appropriations in all areas.
- The District implemented GASB 96 dealing with subscription-based information technology arrangements (SBITA). A SBITA is defined as a contract that conveys control of the right to use a vendor’s information technology software as specified in a contract for a period of time. The SBITA balance is recorded on the Statement of Net Position.
- The high school activity fund balance decreased by \$32,038 during the fiscal year primarily due to spending down the Cheer Fund balance.
- The junior high school activity fund balance decreased by \$1,261 during the fiscal year primarily due to the Yearbook Fund’s expenditures exceeding receipts by \$691 and the Outdoor Fund’s expenditures exceeding receipts by \$659.

Brad Turano with Pauly Rogers and Company plans to attend the February School Board meeting virtually in case you have any questions for our auditors. The District’s financial statements are also available online at <http://sweethome.k12.or.us/departments/business/>

**SWEET HOME SCHOOL DISTRICT ENROLLMENT
AS OF 1/31/2024**

4E1

														Last Month				
	K	1	2	3	4	5	6	7	8	9	10	11	12	1/31/24	12/31/23	1/31/23	1/31/22	1/30/21
FO	34	48	44	45	45	45	49							310	310	330	320	308
HW	35	50	37	35	46	29	49							281	281	304	285	290
HO	16	29	20	22	32	21	31							171	168	173	145	132
OH	42	34	53	36	53	49	43							310	308	325	313	240
CH	20	21	22	18	23	18	16							138	139	133	129	135
JH								184	202					386	382	378	348	335
HS										183	184	162	176	705	708	682	688	668
TOTAL	147	182	176	156	199	162	188	184	202	183	184	162	176	2301	2296	2325	2228	2108
	K	1	2	3	4	5	6	7	8	9	10	11	12					

Board Chairman Jason Redick called the **regular meeting** of the board of Directors of Sweet Home School District No. 55 to order at 6:30 p.m. on January 8, 2024.

Board Members in Attendance

Jason Redick, Mike Adams, Dale Keene, Mary Massey, Floyd Neuschwander, Amanda Carter (ZOOM), Sara Hoffman, Jim Gourley (6:36pm): Absent: Jenna Northern

Staff Members in Attendance

Administrators: Kevin Strong, Barbi Riggs, Brian Brands, Darel Bidwell, Josh Darwood, Todd Barrett, Josh Dargis, Mark Looney, Darrin Perry, Luke Augsburg; Nate Tyler Certified: Steve Thorpe, Hailey Schilling, Amber Rosa; Classified: Michelle Bidwell, Lisa Gourley; Board Recording Secretary: Julie Emmert

Other Attendance: Ronda Barton; New Era, ESPY/SPARK Award Winners and parents and grandparents, Max Klump, Student Representative

1. Call the meeting to order/pledge

2. ESPY/SPARK Awards - Announced the January award winners from each school

3. Agenda Approval/Changes

Chairman Redick called for changes and/or approval of the agenda

Motion No. 24-1: Board Member Jim Gourley moved to approve the agenda with one addition as presented. Board Member Mike Adams seconded the motion. The motion passed unanimously

4. Student & Personnel Reports/Comments

- A. Certified & Classified Representatives: No Classified representative. Certified Rep. Steve Thorpe; thanked the Board for all they do - board appreciation month. Shared a response from last month's meeting regarding math test scores and the misleading of the testing.
 - B. Student Report: High School Student, Max Klumph; Coming off Christmas break and kids are all excited. Winter sports are in full swing. There is a talent show coming up this month on the 29th. School spirit is strong! 200 kids attended the Winter formal and it was a great success. The english department has a theme and writes letters and submits them to be printed in a book.
- Superintendent's Report:
- 1. Enrollment/Attendance Award; Jr. High is the attendance award winner this month.
Enrollment - we are down 14 but that is not a surprise for this time of the year.
 - 2. Strategic Plan Progress
 - A. Pillar 1 - OUTSTANDING ACHIEVEMENT - Really Great Reading; Hailey Schilling/Amber Rosa gave a presentation on our curriculum; Really Great Reading.
 - B. Pillar 2 - THRIVING CITIZEN - Oak Heights Principal Todd Barrett shared information on Oak Heights PBIS program, Recess Behavior Matrix and Student Supports
 - C. Pillar 3 - THRIVING COMMUNITY- Partnership with Western Oregon in Lebanon and cross age students. High school students working with our elementary students.

5. **Consent Agenda**

- A. Approved minutes from the December 11, 2023 School Board Meeting
- B. Approve Out-of-State cheerleading competition in Anaheim California February 14 - 20, 2024

Motion No. 24-2: Board Member Dale Keene moved to approve the revised consent agenda as presented. Board Member Jim Gourley seconded the motion. The motion passed unanimously.

6. **Information/Discussion**

- A. Budget Update- Kevin Strong gave a budget update on the year to date spending we are halfway through and up \$849,614.
- B. ESSER Update- Kevin Strong gave information on ESSER Funds (Elementary and Secondary School Emergency relief fund) - Sweet Home School District ESSER funds have been used to provide summer learning and enrichment opportunities for students, to update school heat and ventilation systems, and to purchase evidence based reading instructional materials.

The Elementary and Secondary Education Relief Fund was created to provide emergency relief funds to address the impact the COVID-19 has had, and continues to have, on elementary and secondary schools. There have been three rounds of ESSER funding since the pandemic began:

ESSER I- Established by the Coronavirus Aid Relief, and Economic Security act on March 27, 2020. Funds must be spent by September 30, 2022.

ESSER II - Established by the Coronavirus Response and Relieve Supplemental Appropriations Act on December 27, 2020. Funds must be spent by September 30, 2023.

ESSER III - Established by the American Rescue Plan (ARP) Act on March 11, 2021. Funds must be spent by September 30, 2024.

ESSER III also requires school districts to reserve at least 20 percent of funds to address learning loss through the implementation of evidence-based interventions and needs. Particular attention is to be given to the disproportionate impact of COVID-19 on underrepresented student groups (each major racial and ethnic group, children from low-income families, children with disabilities, English learners, gender migrant students, students experiencing homelessness, and children in foster care).

The Sweet Home School District has relied on community input to help make decisions regarding how to utilize ESSER funds. In particular, the district's strategic plan, which was created with significant community involvement, has helped guide decision-making processes. Parents, community organizations, and community members serving on district committees including the long-range facility planning committee have also provided guidance. We are deeply appreciative of their involvement and support.

- C. Swimming Pool Update- Kevin Strong gave a swimming pool update- We are preparing a request for proposals to replace the swimming pool filtration system and to replaster the pool. Once we have reviewed the proposals, we will make a recommendation to the board and ask for approval to proceed with the work.

7. Action Items:

- A. Approve Board Policies - 3rd Reading
 - BD/BDA - Board Meetings
 - BDC - Executive Sessions
 - EFA - Local Wellness
 - GCBDA/GDBDA - Family Medical Leave
 - GCPC/GDPC - Retirement of Staff
 - LBE - Public Charter Schools
 - LBEA - Resident Student Denial for Virtual Public Charter School Attendance

Motion no. 24-3:

Board member Floyd Neauswander moved to approve all policies except GCPC/GDPC - Retirement of staff. Dale Keene seconded the motion. The motion passed; 7 yes 1 no. Mary Massey no, Floyd Neauswander yes, James Gourley - yes, Mike Adams - yes, Dale Keene - yes, Sara Hoffman - yes, Jason Redick - yes, Amanda Carter - yes

Motion no. 24-4:

Board member Jim Gourley moved to approve policy GCPC/GDPC - Retirement of staff. Mike Adams seconded the motion. The motion passed; 7 yes 1 no. Floyd Neuschwander - no, Mary Massey - yes, James Gourley - yes, Mike Adams - yes, Dale Keene - yes, Sara Hoffman - yes, Jason Redick - yes, Amanda Carter - yes

- B. Approve Early Literacy Grant Application

Motion no. 24-5: Board member Mary Massey moved to approve the Early Literacy grant Application as presented. Dale Keene seconded the motion. The motion passed unanimously.

8. Public Comments: NONE**9. Board Comments: NONE****10. Late Items – NONE****11. Future Agenda Items**

- A. Next Board Officers Meeting Thursday, February 1, 2024 at 3:30 p.m. Superintendent's Office
- B. Next Board Meeting February 12, 2024 at 6:30 p.m. in DO Boardroom

12. Adjournment

The meeting adjourned at 8:09 p.m.

Signature, Board Chairman

Julie Emmert, Board Recording Secretary (This meeting was also recorded and saved supt/board/audio)

RECOMMENDATION TO HIRE

CANDIDATE NAME: Richard SmithsonPOSITION: Temporary - CTE ConstructionJOB #: 57-23-24DATE: 1/30/2025BUILDING: SHHSADMINISTRATOR: Ralph Beaton Ref / RDoes this candidate hold a current Oregon License? yes ☒ no ☐Does this candidate hold an Out-of-State License? yes ☐ no ☒Is this candidate in the process of obtaining an Oregon License? yes ☐ no ☒

Type of Endorsement: _____

Have three reference checks been completed? Internal Candidate yes ☐ no ☒Effective Date: January 29th, 2024

Other Information:

Office use only:

Superintendent review date: 1/10/2024Board approval date: 1/10/2024

YTD GENERAL FUND SPENDING COMPARED TO ADOPTED BUDGET & YTD SPENDING LAST YEAR

BY OBJECT CODE

1/31/24

2023-2024 Spending by Function

Function	Budget	Actual	% of Budget
1000 Instruction	16,075,745	6,785,375	42.2%
2000 Support	12,837,574	6,470,835	50.4%
3000 Community	433,390	228,836	52.8%
5200 Transfers	1,757,500	0	0.0%
	31,104,209	13,485,046	43.4%

6A

OBJECT	DESCRIPTION	2023-24	YTD		Year-to-Year Increase/ <Decrease>	Spending as a % of budget
		Adopted Budget	as of 1/31/23	as of 1/31/24		
0111/0123	Licensed Salaries	7,248,739	2,564,599	2,732,207	167,608	37.7%
0112/0124	Classified Salaries	5,062,531	2,311,076	2,613,202	302,126	51.6%
0113/0114	Administrators/Managers	1,846,669	952,175	966,567	14,392	52.3%
0121	Substitutes - Licensed	317,000	113,214	168,808	55,594	53.3%
0122	Substitutes - Classified	427,000	155,552	195,417	39,865	45.8%
0132	Overtime	35,000	21,663	24,729	3,066	70.7%
0134/0135	Extra Duty	416,980	215,896	251,551	35,655	60.3%
0210/0213	Public Employees Retirement Sys.	3,807,712	1,400,250	1,538,753	138,503	40.4%
0220	Social Security	1,174,575	472,808	515,542	42,734	43.9%
0231	Worker's Compensation	148,548	49,310	38,104	(11,206)	25.7%
0232	Unemployment Compensation	40,944	12,288	13,485	1,197	32.9%
0233	Oregon Paid Leave	86,262	0	34,417	34,417	39.9%
0240	Contractual Employee Benefits	3,063,000	1,123,370	1,195,568	72,198	39.0%
0241	Tuition Reimbursement - Admin.	10,000	550	0	(550)	0.0%
0242	Tuition Reimbursement - Certified	20,000	0	0	0	0.0%
0243	Conference/Wrkshp Reimb. - Cert.	10,000	0	628	628	6.3%
0244	Conf./Wrkshp Reimb. - Classif.	2,500	0	0	0	0.0%
0245	District Paid Deferred Comp	19,450	7,000	8,016	1,016	41.2%
0249	Personal Choice Enroll Fee	2,000	810	895	85	44.8%
0312/0319	Intructional Services	45,000	0	2,000	2,000	4.4%
0321	Cleaning Services	15,000	8,276	8,216	(60)	54.8%
0322	Repairs and Maintenance Services	55,710	28,138	35,362	7,224	63.5%
0324	Rentals	8,000	0	0	0	0.0%
0325	Electricity	384,000	158,289	179,818	21,529	46.8%
0326	Fuel (Heating)	249,000	91,075	103,210	12,135	41.4%
0327	Water and Sewage	245,000	116,320	134,305	17,985	54.8%
0328	Garbage	90,500	35,374	45,236	9,862	50.0%
033X	Other Transportation	77,850	38,825	47,580	8,755	61.1%
0340	Travel	38,855	32,674	46,336	13,662	119.3%
0351/9	Telephone/Data Communications	147,800	73,480	70,872	(2,608)	48.0%
0353	Postage	25,000	8,041	7,360	(681)	29.4%
0354	Advertising/Public Notices	3,500	2,185	1,260	(925)	36.0%
0355	Printing and Binding	43,475	1,683	4,415	2,732	10.2%
0360	Charter School Payments	1,300,000	698,794	779,252	80,458	59.9%
0374	Other Tuition	35,000	0	0	0	0.0%
0381	Audit Services	33,000	23,500	24,610	1,110	74.6%
0382/0384	Legal & Negotiation Services	22,500	6,163	14,086	7,923	62.6%
0388/0389	Other Non-instructional Prof/Tech	640,500	386,726	329,115	(57,611)	51.4%
0410	Supplies and Materials (incl. bus fuel)	400,223	207,528	204,189	(3,339)	51.0%
0412/413	Supplies Tires & Vehicle Parts	85,000	25,041	21,909	(3,132)	25.8%
0414	Supplies Custodial	133,000	80,216	98,067	17,851	73.7%
0415	Supplies Maintenance	378,500	232,057	219,378	(12,679)	58.0%
0416	Supplies Grounds	26,000	21,634	18,846	(2,788)	72.5%
0417	Supplies Maintenance Vehicles	8,000	5,942	1,006	(4,936)	12.6%
0420	Textbooks	1,970	0	934	934	47.4%
0430	Library Books	14,730	1,127	3,219	2,092	21.9%
0440	Periodicals	3,355	2,086	1,508	(578)	44.9%
0460	Non-consumable Items	293,665	84,862	49,683	(35,179)	16.9%
0470	Computer Software	64,291	56,191	69,874	13,683	108.7%
0480	Computer Hardware	120,295	186,411	124,121	(62,290)	103.2%
052x/054x	Equipment Acquisition	100,000	0	0	0	0.0%
0640	Dues and Fees	81,080	63,265	74,689	11,424	92.1%
0651/5	Liability Insurance & Settlements	135,000	111,887	136,783	24,896	101.3%
0653	Property Insurance Premiums	303,000	278,513	329,918	51,405	108.9%
0711	Transfer to Josai	7,500	0	0	0	0.0%
0712	Transfer to Long Term Maint.	1,400,000	0	0	0	0.0%
0713	Transfer to PERS Reserve Fund	100,000	0	0	0	0.0%
0715	Transfer to Curriculum/Tech. Fund	250,000	0	0	0	0.0%
		31,104,209	12,466,864	13,485,046	1,018,182	43.4%